



House of Delegates Manual

*55th Delegate Assembly
December 2 - December 4, 2011*



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Fifty-fifth Annual House of Delegates: Agenda

First Session: Friday, December 2, 2011, 4:20-6:20pm

- I. Call to Order
- II. Adoption of the Agenda
- III. Preliminary Report of Credentials Committee
- IV. Introduction of the Steering Committee
- V. Steering Committee Report
- VI. Overview of House of Delegates (HOD) Nominations Process
- VII. State of the Council Address
 - A. President's Message
 - B. Questions from the Floor
 - C. Acceptance of Reports
- VIII. Assignment Committee Report
 - A. Introduction of Assignment Committee
 - B. Proposed Slate for NCSS Operations Committees
 - C. Approval of Slate by Presentation
- IX. Resolutions Committee Report
 - A. Introduction of Resolutions Committee
 - B. Explanation of Resolution Process
 - C. Call for Resolutions from House floor
- X. Call for Nominations for HOD Committees
- XI. Candidates Forum for NCSS Vice President and Board of Directors
 - A. Introduction of 2011 President and President-Elect
 - B. 2011 Candidate Speeches
 1. Vice-President
 2. Secondary Teacher
 3. K-12 At-Large
 4. At-Large
 5. Supervisor
- XII. Introduction of Candidates for HOD Committees
- XIII. Executive Director's Message and Financial Report
- XIV. Each One, Reach One Winner Announcement and Recognition
- XV. FASSE
- XVI. Announcements and Adjournment

Fifty-fifth Annual House of Delegates: Agenda Continued

Second Session: Saturday, December 3, 2011, 8:00-10:30am

XVIII. Call to Order

XIX. Recognition of Gold and Silver Councils

XX. Recognition of Farmers Insurance

XXI. Report of the Credentials Committee

XXII. Introduction of Clickers and Electronic Voting

XXIII. Election to HOD Committees

XXIV. Consideration of Resolutions

Rules of the House specify “discussion shall be limited to two minutes for each speaker. No one may speak a second time until all who wish to speak have been heard,” (Article XI, Section 4). Speakers will alternate “for” and “against” the issue in question. A ten-minute maximum has been set for debate on any one motion, amendment, or resolution. This time limit was established to encourage open discussion of key issues while allowing the HOD agenda to proceed in an orderly manner

XXV. Completion and Collection of Evaluation Forms

XXVI. Announcements and Adjournment

Historical Background of the House of Delegates

Since 1945, the membership of National Council for the Social Studies has increased significantly. For many reasons, however, only a fraction of the membership attended the Council’s annual conferences. Indeed, only a small, dedicated group attended year after year; the majority of attendees represent membership in or very near the convention’s host city. As a corporation, the Council also held annual business meetings during the annual conferences and an even smaller number participated in those meetings. Thus, for many years, concerns existed as to how the organization could best improve its democratic process.

Over the years, the annual business meeting became a medium for reporting the many activities of the Council, its officers, and its committees and not a forum in which policy questions were discussed. Reports were often distributed in mimeographed form with little or no opportunity for extended comment or beneficial discussion. The annual business meeting, then, became too unwieldy for serious consideration of council policies and, in frustration, many members who might have attended avoided the cumbersome sessions entirely. When issues arose, the few members that happened to be present often decided vital questions. Members not attending the conference, therefore, were not well informed about the Council’s affairs. Having limited opportunities to discuss policies with a significant portion of the membership, the officers believed that they did not truly represent the membership’s opinions.

Consequently, many believed that the future growth of NCSS depended upon a reorganization of procedures that would make possible more direct and active member participation in the Council’s affairs. Such a need was noted as early as 1946 at the annual conference held in Boston. In 1951, the Committee on Relations of State and Local Councils to NCSS was established in an effort to affect a closer liaison between the Council’s national officers and its members in state, regional, and local councils. In his presidential address at Buffalo in 1953, John Heafner noted the pressing need for a more democratic organization of NCSS. A subcommittee of the Committee on Relations of State and Local Councils to NCSS, established by the Board of Directors in February 1954, was charged with the responsibility of drawing up a plan for an NCSS House of Delegates. The new committee drew up a tentative plan and, later that year, presented it to the full membership of the Committee on Relations of State and Local Councils to NCSS at the annual conference in Indianapolis.

After receiving suggestions at that meeting, the committee developed a proposal for a house of delegates and submitted it to the Board of Directors at its 1955 annual meeting in New York. The Board of Directors adopted that proposal in principle and voted to expedite the establishment of a House of Delegates and to amend the NCSS constitution as follows:

A House of Delegates composed of representatives of affiliated councils shall be established by the Board of Directors of the National Council for the Social Studies to meet at such time and place as set by the Board. This House of Delegates shall advise and consult with the officers and Board of Directors of the National Council for the Social Studies.

This amendment was adopted at the Council's 1956 annual business meeting in Cleveland.

The Board of Directors then promulgated a specific plan for the establishment of a House of Delegates based on the committee's suggestions. According to that plan, the House of Delegates constituted a stage in the development of more and better member representation and participation in the conduct of NCSS affairs. At Pittsburgh in 1957, the first House of Delegates met with approximately seventy members in attendance.

At the 1966 annual conference in Cleveland, a steering committee, composed of five elected members, emerged to provide the House of Delegates additional responsibilities. The Steering Committee would meet before each annual conference to determine an agenda and to facilitate communication within all the councils, helping delegates to prepare to represent the views of their councils at the annual conference. At the same meeting, the House of Delegates also decided that each state council should include a delegate-at-large responsible for communication and briefings of the entire state delegation. The state delegates-at-large would also meet with the Steering Committee just prior to the annual House of Delegates meeting.

In 1966, a proposed constitutional amendment would have given the House of Delegates the powers of the NCSS business meeting; that amendment failed. In 1967, however, the Board of Directors voted to resubmit the amendment and at the 1968 conference in Washington, it was decided that the annual House of Delegates meetings would qualify as NCSS annual business meetings.

Ensuing years saw some peaceful and some turbulent periods; debates and obvious competitiveness ebbed and flowed as eager delegates sought to mold the body in various directions, depending on what they believed to be the House's ideal role.

In January 1989, the Board of Directors, recognizing the need for reconsideration of the House's role, endorsed the establishment of an ad hoc committee to study and make recommendations on the matter. The committee, charged with making the House more effective and representative, consisted of members of former members of the Board of Directors and an NCSS Past President.

The committee explicated the membership of the House of Delegates as composed of representatives from state, local, and regional councils that have affiliated with NCSS. It defined the role of the House of Delegates to serve as a forum for councils to bring ideas, concerns, and suggestions regarding social studies issues to the attention of the NCSS Board of Directors. In 1990, the NCSS House of Delegates unanimously passed Resolution 90-11 supporting the NCSS goal of full and active participation in the social studies profession of people from all levels of education, all levels of teaching, all ethnic groups, and all geographic areas.

To further this position, the Steering Committee resolved to urge all state, local, and regional affiliated councils to model their support for inclusion of all segments of the social studies profession within their own level, and to make every effort to select delegates representative of targeted groups, including, but not limited to, people of color, elementary school teachers, and students enrolled in teacher education programs.

In May 1999, the Board of Directors (BOD) created a Governance Task Force to review organizational and governance structures and processes and makes recommendations on how NCSS could best be organized to address 21st century challenges. Members of the task force included current and former teachers, past presidents, board members, leaders of affiliated and associated groups, supervisors, and professionals from across the country. Their goal was to create a leaner, more efficient, and more responsive governance process while at the same time making the organization more inclusive. The Governance Taskforce provided a report of its findings and recommendations in 2003.

In 2005, the NCSS Board of Directors created a Governance Transition Team (GTT) whose charge was to examine the recommendations of the Task Force and plan for their gradual implementation. In 2006, the Governance Implementation Committee

(GTIC) was appointed to oversee the implementation of the final recommendations of the GTT. The recommendations for the House of Delegates were to expand its membership to include professional role and academic content groups, in addition to geographic affiliation groups.

To implement this change, an amendment to the NCSS Constitution was approved in 2006 and the House of Delegates added non-voting delegates from associated groups and communities in 2007.

The 2008 annual business meeting marks the implementation of the expansion of the House of Delegates to include voting delegates from associated groups and communities. Each associated group has representation based upon membership similar to that of state councils, while communities received one seated delegate. Today, the expanded House of Delegates provides a forum for state councils, communities, and associated groups of NCSS to express ideas, recommendations, issues and concerns relating to social studies and social studies education on behalf of the general membership of NCSS.

55th House of Delegates Assembly and Committee Schedule

Thursday, December 1	Friday, December 2	Saturday, December 3
<p>Steering Committee 9:00 am – 10:00 am <i>Washington Convention Center Rm. 142</i></p>	<p>Resolutions Open Hearing 9:00 am to 11:30 am <i>Washington Convention Center Rm. 142</i></p>	<p>HOD Registration 7:00 am – 8:00 am <i>Washington Convention Center Rm. 207A</i></p>
<p>Resolutions Committee 10:00 am – 12:00 pm <i>Washington Convention Center Rm. 142</i></p>	<p>New Delegate Briefing 12:30 pm – 1:30 pm <i>Washington Convention Center Rm. 207A</i></p>	<p>HOD Second Session 8:00 am to 10:30 am <i>Washington Convention Center Rm. 207A</i></p>
<p>Assignment Committee 10:00 am – 12:00 pm <i>Washington Convention Center Salon D</i></p>	<p>Credentials Committee 2:10 pm – 2:40 pm <i>Washington Convention Center Rm. 207A</i></p>	<p>Steering Committee Debriefing 12:15 pm – 1:30 pm <i>TBA</i></p>
	<p>HOD Registration 2:45 pm – 4:20 pm <i>Washington Convention Center Rm. 207A</i></p>	
	<p>HOD First Session 4:20 pm to 6:20 pm <i>Washington Convention Center Rm. 207A</i></p>	

2012 Key Dates for Affiliated Councils, Associated Groups, Communities and Committees

2011	Date	Group	Action
Dec	1	Councils, Communities, Associated Groups	<i>1st call for resolutions e-mailed.</i>
2012	Date	Group	Action
Jan	31	Communities	<i>NCSS e-mails Community renewal and conference related information forms.</i>
		Councils	<i>NCSS e-mails request for 2012 affiliation renewal contact person information, and format of member list.</i>
Feb	10	Councils	<i>Tentative Date for Affiliate Council Information Webinar.</i>
Feb	17	Communities	<i>Tentative Date for Communities Information Webinar</i>
Feb	22, 24	Associated Groups	<i>Tentative Dates for Associated Group Information Conversations.</i>
March	1	Associated Groups	<i>Tentative Date for Associated Group Information Conversation.</i>
March	1	Communities	<i>Completed Community renewal and conference related forms due at NCSS.</i>
March	8	Councils, Communities, Associated Groups	<i>Writing Effective Resolutions Webinar</i>
April	2	Councils	<i>Member list format needed, and name of person to receive the 2012 affiliation renewal e-packet due at NCSS.</i>
April	16	Councils	<i>NCSS member list, renewal application, gold and silver star application, and member brokering information e-mailed.</i>
May	1	Councils, Communities, Associated Groups	<i>2nd call for 2011 Resolutions e-mailed.</i>
June	1	Councils, Communities, Associated Groups	<i>Tentative Legislative Update Webinar date. Afternoon Resolutions Brainstorm.</i>
June	30	Councils	<i>Affiliation renewals and Gold/Silver Star applications due!</i>
July	2	Councils, Communities, Associated Groups	<i>Summer deadline -- resolutions due!</i>
July	27	Councils, Communities, Associated Groups	<i>Tentative date for discussion of Summer Deadline resolutions.</i>
Aug	13	Councils, Communities, Associated Groups	<i>2012 Resolutions submitted by summer deadline emailed to Affiliated Councils, Associated Groups, and Communities for co-sponsorship.</i>
Aug	20	Councils, Communities, Associated Groups	<i>HOD Delegate Certification Request form e-mailed to groups having completed affiliation renewal.</i>
Sept	6	Councils, Communities, Associated Groups	<i>3rd call for 2012 Resolutions emailed.</i>
Oct	10	Councils, Communities, Associated Groups	<i>Delegate names, Fall Resolution electronic submission and co-sponsorship of Summer Resolutions due at NCSS.</i>
Oct	17	Councils, Communities, Associated Groups	<i>Tentative date for discussion of Fall Deadline resolutions.</i>
Nov	1	Councils, Communities, Associated Groups	<i>HOD information posted online and e-mailed to certified delegates.</i>
Nov	15	Communities	<i>Community Forum - morning.</i>
Nov	15	Councils, Communities, Associated Groups	<i>Pre-Conference Leaders Program (12noon-5:30pm)</i>
Nov	15	Councils, Communities, Associated Groups	<i>Resolutions Session (afternoon)</i>
Nov	16	Councils, Communities, Associated Groups	<i>NCSS Annual Conference, Seattle, Washington</i>
Nov	16	Councils, Communities, Associated Groups	<i>Resolutions Open Hearings (morning)</i>
Nov	17	Councils	<i>Council Presidents Meeting (afternoon)</i>
March	2013	Councils, Communities, Associated Groups	<i>NCSS BOD reviews and votes on Passed Resolutions.</i>

House of Delegates Committee Structure

House of Delegates Committees			
<p>Steering Committee</p> <ul style="list-style-type: none"> •Elected by HOD •Nomiations submitted by Delegates during 1st Session HOD •Voting during 2nd Session HOD 	<p>Resolutions Committee</p> <ul style="list-style-type: none"> •Elected by HOD •Nomiations submitted by Delegates during 1st Session HOD •Voting during 2nd Session HOD 	<p>Assignment Committee</p> <ul style="list-style-type: none"> •Elected by HOD •Nomiations submitted by Delegates during 1st Session HOD •Voting during 2nd Session HOD 	<p>Credentials Committee</p> <ul style="list-style-type: none"> •Appointed by Chair of Steering Committee

NCSS Committee Structure



*Members of these committees are also appointed by the President of NCSS and from associated groups.

House of Delegates Committees

Steering Committee

Has responsibility for setting the agenda, organizing, and running the yearly House of Delegates sessions, which serve as the annual business meeting for the organization. The committee directs all activities related to the running of the House of Delegates, including those responsibilities designated to the Resolutions, Credentials, and Assignment committees.

Steering serves as an originator of ideas and as a channel for the conveyance of ideas that are pertinent to the deliberations of the House of Delegates. The committee provides delegates with appropriate materials to facilitate their deliberations. Through the chair of the committee, they consult with the board of directors on issues of concern to both bodies.

Name	State Council, Associated Group or Community	Term Expires
Elizabeth Hinde, Chair	CUFA	2011
Anton Schulzki	Canada Community	2011
Gloria McElroy	Tennessee CSS	2012
Maria Sanelli, Vice Chair	Middle States CSS	2012
Charles Vaughn	South Carolina CSS	2013
William Rick Daniel	Kentucky CSS	2013
Kristen Pekarek, Program Manager, External Relations & Council Communications, NCSS Liaison		

Assignment Committee

Facilitates assignment of NCSS Operations Committee members from the House of Delegates. The committee chair works with the NCSS Liaison to contact state council, associated group, and community presidents or chairs requesting nominees for placement on operations committees and solicits individual participation through The Social Studies Professional. Committee members review applications, assign positions, and present a slate of candidates for House approval.

Name	State Council, Associated Group or Community	Term Expires
Ron Adams, Chair	New Hampshire CSS	2011
Sandy Senior-Dauer	Connecticut CSS	2011
Donald L. Imler	Pennsylvania CSS	2012
Susan Locklear	Texas CSS	2012
Mary Davis	Middle States CSS	2013
Megan Gately	Arizona CSS	2013

Resolutions Committee

Receives resolutions from NCSS members, affiliate, associated group, or community representatives prior to the annual conference and during the conference at times designated for hearings. During the hearings, members of the committee meet with sponsors of resolutions, accept, return for revision, or reject resolutions in accordance with House rules.

The Committee classifies, titles, and numbers each resolution being presented to the House. The committee may formulate resolutions of its own when an area of concern has not been otherwise addressed. It will also formulate all courtesy and commendation resolutions.

The committee is present in the delegate assembly to assist the chair of the committee during question and discussion periods and ensures that the sponsor does not present an altered or revised resolution without approval.

Name	State Council, Associated Group or Community	Term Expires
Brad Burenheide, Chair	Kansas CSS	2011
Bill Harris	Ohio CSS	2011
Scott Noet	Minnesota CSS	2012
Leigh Sullivan	Arkansas CSS	2012
Jennifer Morgan	Wisconsin CSS	2013
Cheryl Rehome-Dean	California CSS	2013

Credentials Committee

Reviews delegate certification to insure that only properly registered delegates are seated as voting members, provides certified delegates with appropriate identification, and distributes materials.

During house sessions, they deliver all messages from outside the meeting hall to delegates, prevent distribution of unauthorized literature to the House of Delegates and maintain counts of certified delegates to report to the president. The committee also provides procedural assistance such as counting ballots/votes, distributing clickers, etc. occurring during house sessions.

Name	State	Term Expires
Helen Coalter, Chair	Virginia CSS	2011

Secretary of the House

Susan Griffin
Executive Director
National Council for the Social Studies

House of Delegates Manual

2011 EDITION

Article I. Purpose

Section 1. The House of Delegates (hereafter referred to as HOD) was established to provide a means whereby the members of the National Council for the Social Studies (hereafter referred to as NCSS) may participate in the development of policies of the organization. The House of Delegates shall serve as a forum for issues relating to the profession and the organization of the Council.

Article II. Governance

Section 1. As stated in the NCSS Constitution, Article II, Section 7: “A House of Delegates composed of representatives of all affiliated councils, associated groups, and communities shall be established by the Board of Directors of the National Council for the Social Studies. This House of Delegates shall advise and consult with the officers and Board of Directors of the National Council for the Social Studies, and, in addition, shall perform those functions as described in Section 5 of Article III.”

Section 2. As stated in the NCSS Constitution, Article III, Section 5 (in Part): “The sessions of the House of Delegates held in connection with the major annual meeting shall constitute the annual business meeting of the House of Delegates. At such business meetings any member of NCSS in good standing shall have full right of debate, but only members of the NCSS House of Delegates shall have the right to vote.”

Section 3. The voting body of the House of Delegates shall consist of the Board of Directors, certified delegates, and elected members of HOD committees.

Article III. Meetings

Section 1. The House of Delegates shall meet at the time and place of the annual meeting of the NCSS. One afternoon or evening and the following day shall be set-aside for the House to conduct business. Other meetings may be called by the Steering Committee.

Article IV. Membership

Section 1. NCSS will promote the full participation in the House of Delegates of men and women from all levels of education, all ethnic groups and all geographic areas, urban, rural and suburban. In all policies and activities every effort will be made to achieve this goal.

Section 2. Officers of NCSS, members of the Board of Directors, and members of committees elected by the House serve as voting delegates. These members serve as delegates-at-large representing the interests of the entire NCSS membership. These delegates should not be counted among an affiliated council's, associated groups, or community's allotted number of delegates.

Section 3. All regional, state, and local councils affiliated with NCSS, as well as, Associated Groups and Communities in good standing with NCSS as of **June 30** of that year, will select delegates to the House.

These bodies will be referred to as affiliates, associated groups, or communities unless specifically noted to the contrary.

a. The House shall be members in good standing of NCSS.

b. Delegates shall be elected or appointed by the council, associated group, or community they represent. The one-year term commences with election or appointment, which shall take place as

close to mid-October as possible, prior to their service in the House.

1. Procedures for electing or appointing delegates shall be determined by the affiliated council, associated group or community's governing body, constitution, and/or bylaws.
- c. Each delegate to the House shall represent only one affiliated council, associated group, or community and shall have one vote for that affiliate, associated group or community.
- d. Affiliated councils and associated groups will be allocated delegates according to the following formula:

NCSS & Joint Affiliated Council or Associated Group Membership	Delegates Allocated
10-24	1
25-49	2
50-99	3
100-199	4
200-299	5
300-399	6

*One delegate will be assigned for each additional 100 joint council or associated group members.

- g. Any affiliated council, associated group, or community shall be entitled to name an alternate delegate or alternate delegates up to the number of authorized delegates for that council, associated group, or community.
- h. The Council Services department shall prepare an official list of certified delegates and alternates to the House. Presentation to the Credentials Committee, immediately prior to the convening of the annual meeting, shall constitute certification of the list.

Article V. Officers

- Section 1. The President of NCSS will be the chair of the House of Delegates. In the absence of the President, the President-Elect will serve as chair. The President will preside at all meetings of the House.
- Section 2. The Executive Director of NCSS will serve as the Secretary of the House. Council Services will make the arrangements for the meetings of the House and prepare all notices pertaining to House affairs.
- Section 3. Council Services will notify the highest official of record of each affiliated council, associated group, and community of the number of delegates it is entitled to name to the House.
- Section 4. The Chair of the House will ensure, with the assistance of the Executive Director, the accurate recording, transcription and publication of the proceedings of the House of Delegates.

Article VI. Committees

- Section 1. The House of Delegates shall provide representation for the following committees:
 - a. Committees of the House: Steering Committee, Resolutions Committee, and Assignment Committee.
 - b. Members of the Steering, Resolutions, and Assignment: Committee members are NCSS

delegates-at-large in the House of Delegates with full voting rights.

- c. Ad hoc committees: Credentials

Section 2. The Steering Committee will be composed of six members elected from the House of Delegates and one non-voting member from NCSS staff. The term of office will be three years with two members elected each year. The Steering Committee shall:

- a. elect Vice-Chair at the annual planning meeting by vote of members present. Vice chair must have served two consecutive years on the Steering Committee prior to their service as Chair.
- b. identify issues of concern to NCSS.
- c. put issues into the proper form, i.e., resolution, amendment, motion, for consideration by the House of Delegates when appropriate to do so.
- d. serve as an originator of ideas and as a channel for the conveyance of ideas that are pertinent to the deliberations of the House of Delegates.
- e. provide guidance and direction for the resolutions process, through the chair, beginning with the annual NCSS Summer Leadership Institute and subsequent outreach to affiliated councils, associated groups, and communities.
- f. communicate with affiliates, associated groups and communities to increase involvement and representation of NCSS membership in directing the work and goals of the Council.
- g. selects and provides appropriate materials to all delegates and to affiliated delegations.
- h. consult with the Board of Directors, through the chair, on issues of concern to both bodies.
- i. brief new delegates to the House of Delegates at an open meeting prior to the opening session of the House.
- j. ensure the preparation of the minutes of the annual meeting of the House of Delegates.
- k. prepare the agenda for the annual meeting of the House of Delegates and distribute a copy to each member of the Delegate Assembly.
- l. revise the House of Delegates Manual when appropriate in order to keep it consistent with the NCSS Constitution.
- m. inform the Delegates-at-large to prepare their delegations for the business of the House of Delegates.
- n. distribute equipment and facilitate electronic voting
- o. count and tabulate ballots and other votes not facilitated through electronic voting.

Chair-Duties

Upon conclusion of the annual meeting, the Vice Chair becomes the Chair of the Steering Committee. The Chair of the Steering Committee will:

Governance

- a. serve as an Ex-Officio member of the NCSS Board of Directors and as a member of the Executive Committee with full voting rights.
- b. in consultation with the Steering Committee, the chair may appoint a House of Delegates member to temporarily fulfill an unexpired term on the Steering Committee. If the appointment exceeds one year, elections will be held at the next House of Delegates meeting to fulfill the remainder of the unexpired term on the Steering Committee.

Annual Conference

- c. work with NCSS office to select a chair and two members for the Credentials Committee.
- d. prepare with the Steering Committee the published agenda for the annual meeting of the House of Delegates. Present a copy of this agenda to the President and to the NCSS staff person responsible for production of the annual meeting's printed program.
- e. schedule and confirm with the NCSS Director of Meetings dates, hours, and rooms for formal meetings of House Committees conducting business during the time of the annual meeting. House meetings will be scheduled to maximize delegate participation and to ensure time to conduct all House business.
- f. conduct, with the assistance of the Steering Committee, a New Delegates Briefing Session prior to the opening session of the annual meeting of the House of Delegates.
- g. make provisions for electronic voting and oversee the electronic voting process.
- h. work with staff to appoint or hire a parliamentarian. The parliamentarian will meet with the Chair of the House and the NCSS President prior to the convening of the House of Delegates. The parliamentarian will become familiar with the NCSS Constitution, by-laws, and House of Delegates Manual. The parliamentarian will interpret the rules and advise on parliamentary procedure.
- i. appoint a timekeeper. The timekeeper will time speakers from the floor and provide warnings of time remaining and elapsed.
- j. confirm procedure with the parliamentarian of the House of Delegates prior to the opening session of the House.
- k. preside over all business related to House Committees during the annual meeting of the House of Delegates including:
 1. arranging for House Committee reports.
 2. delivering Steering Committee report.
 3. conducting nominations.
 4. introducing nominated candidates.
 5. presenting nominated candidates.
 6. conducting House Committee elections.
 7. announcing election results.

Administration

- l. represent as a voting member the interests of the House of Delegates at Board of Directors and Executive Committee Meetings.
- m. bring before the Board of Directors issues of particular concern to the House or House Committees.
- n. NCSS staff will establish and confirm with Chair the annual funding and budget for House Committees.
- o. coordinate activities of the Steering Committee with the President and the Executive Director of NCSS.
- p. report decisions of the Board of Directors to all appropriate constituencies on an ongoing basis.
- q. report to delegates on disposition of HOD resolutions sent to the NCSS Board of Directors.
- r. prepare agendas for Steering Committee meetings and correspond with committee members.
- s. classify the work of the Steering Committee and divide responsibilities among committee members.
- t. receive business files and records from the immediate past chair of the committee.
- u. appoint members of the Steering Committee to serve as liaisons to all House Committees.
- v. organize in collaboration with the Resolutions Committee Chair an informational session and resolutions writing session at the annual NCSS Summer Leadership Meeting to focus and guide the resolutions process.
- w. coordinate seating arrangements in the House of Delegates. Delegates will be seated in alphabetical order by the President's state, HOD Chair state and conference host council.

Vice Chair-Duties

- a. attend NCSS Annual HOD Meeting.
- b. attend NCSS HOD Committee Meetings at Annual Conference.
- c. complete other duties as assigned by Chair.
- d. accompany the outgoing Steering Committee Chair to their final meeting as a member of the NCSS Board of Directors.
- e. appoint one member to the NCSS HOD Credentials Committee.

Section 3. The **Resolutions Committee** will be composed of six members elected from the House of Delegates. The term of office will be three years with two members being elected each year.

The Resolutions Committee will:

- a. elect a chair each year at the Annual Conference at the close of the Resolutions hearing by a vote of the outgoing and continuing members of the committee.
- b. provide guidance and direction for the resolutions process, through the chair, beginning with the annual NCSS Summer Leadership Institute and subsequent outreach to affiliated councils, associated groups, and communities.
- c. communicate electronically before the annual conference meeting to conduct preliminary work on resolutions and meet at the time of the scheduled annual conference meetings to

1. combine preliminary resolutions of a similar nature.
 2. edit resolutions to conform to required format, improve clarity, and consolidate similar resolutions without affecting the purpose.
 3. categorize and order resolutions appropriately.
 4. identify affiliated councils, associated groups, and or communities who have communicated electronically or at the annual conference their membership's desire to co-sponsor a resolution.
- d. conduct open hearings prior to the first session of the House of Delegates in order to:
1. meet with sponsors of resolutions received by mail or email.
 2. receive resolutions from NCSS members or representatives of state councils, associated groups, communities, or committees.
 3. accept co-sponsorship by affiliated councils, associated groups, and/or communities wishing to formally acknowledge support of resolutions.
 4. review and discuss resolutions.
 5. edit resolutions for clarity and meaning in accordance with the judgments of the committee and suggestions offered by the sponsor.
 6. ensure that proposed resolutions have not been previously approved or duplicate current actions by the NCSS Board of Directors.
 7. accept, return for revision, or reject resolutions in accordance with Article IX, Sections 3 and 4 (resolution criteria), by a majority vote of the committee.
 8. formulate all courtesy and commendation resolutions.
 9. title, order appropriately, and number each resolution being presented to the House.
- e. avoid recommending an altered/revised resolution not accepted by its sponsor. Having no sponsor or representative of the resolution in attendance at the hearing, the committee will make the final decision with regard to altered/revised resolutions.
- f. be present in the HOD Assembly to assist the chair of the committee during question and discussion periods.

The Chair of the Resolutions Committee will:

- a. be elected at the close of the resolutions hearings prior to the opening session of the annual meeting of the House of Delegates.
- b. receive business files and records from the immediate past chair of the committee.
- c. organize the work of the Resolutions Committee as outlined above.
- d. inform the committee through correspondence of meeting dates, places, and times.
- e. organize in collaboration with the Steering Committee Chair an informational session and resolutions writing session at the annual NCSS Summer Leadership Meeting to focus and guide

the resolutions process.

- f. work with NCSS staff to issue a call for resolutions from affiliated councils, associated groups, and communities in the spring issue of the NCSS newsletter and a request to email all draft resolutions to Council Services by the **2nd Monday in October** to be included in delegate packets emailed prior to the scheduled open hearing of the Resolutions Committee. The call for resolutions will contain the following:
 - 1. a sample copy of a proper resolution format and HOD guidelines for writing resolutions.
 - 2. examples of well-written and poorly crafted resolutions.
 - 3. general instructions for the purpose and role of resolutions.
 - 4. an announcement of the date, place, and time that open hearings will be held prior to the annual meeting of the House of Delegates.
 - 5. an announcement of the hour after which walk-in resolutions will not be accepted.
 - 6. requirement that the sponsor or a representative of a resolution appear at the open hearing to discuss the proposed resolution and be informed of the acceptance, revision, or rejection of the proposed resolution.
- g. The Resolution Committee will
 - 1. provide typing and reproduction of final drafts of resolutions approved by the committee.
 - 2. verify the manner in which final drafts of resolutions will be distributed to members of the Delegate Assembly.
- h. provide copies of the list of accepted resolutions (numbers and titles) to the President, Secretary of the House, Chair of the Steering Committee, and Parliamentarian prior to the opening session of the annual meeting of the House of Delegates.
- i. formally present and introduce each member of the Resolutions Committee to the HOD Assembly.
- j. present and move the adoption of each resolution accepted by the committee at the designated time on the agenda of the annual meeting of the House of Delegates.
 - 1. only resolution titles and be it resolved sections will be read into record on the day of deliberation and voting within the HOD.
- k. announce to the HOD Assembly that a copy of resolutions passed by the Assembly and by the NCSS Board of Directors will be published in the May/June issue of *Social Education*.

Section 4. The Credentials Committee in consultation with NCSS staff will be comprised of at least two members appointed by the Chair of the Steering Committee and one member by the Vice Chair. The Chair of the Steering Committee will insure that some members of the Credentials Committee have had prior experience on the Committee.

The Credentials Committee will:

- a. insure that only properly certified delegates are admitted to the House of Delegates as voting

members.

- b. meet with the appropriate NCSS staff and Steering Committee Chair to organize and review procedures prior to the first session of the House of Delegates.
- c. assist the Steering Committee in facilitating electronic voting.
- d. assist the Steering Committee with counting and tabulating ballots and other votes not facilitated through electronic voting
- e. deliver all messages from outside the meeting hall to delegates.
- f. prevent the distribution of unauthorized literature in the House of Delegates
- g. use a master list of delegates, prepared by the Secretary of the House of Delegates, to check off those delegates who have been pre-certified as they arrive at the entrance to the House of Delegates session.
- h. certify delegates replacing already certified delegates; each replacement delegate must have a letter from his/her Council President attesting to this change.
- i. The Steering Committee and Credentials Committee will have joint responsibility for monitoring access to the delegates' area of the meeting room.
- j. The Chair of the Credentials Committee will report: the number of certified delegates, the total number of delegates that has been authorized at the beginning of each session of the House of Delegates.

Section 5. The Assignment Committee will be comprised of six members elected from the HOD. The term of office will be three years with two members elected each year.

The Assignment Committee will:

- a. elect a vice chair at the Annual Conference meeting of the Assignment Committee meeting by a vote of the committee. This person will be the chair as of July 1 the following year.
- b. Conduct work electronically but meet the day before the initial HOD session to finalize the slate of candidates.
- c. accept and review nominations for candidates to the NCSS operations committees: Archives; Awards; Conference; Membership; Government & Public Relations; Publications. Committee nominations packets must be received by October 15. If there is a dearth of nominations, the deadline will be extended up until two weeks prior to the conference.
- d. present a maximum of two candidates to the HOD for each NCSS operations committee.
- e. consider such factors as geographic distribution, ethnic background, gender, areas of specialization, grade levels, and prior service to the organization.
- f. formally present the slate of committee members to the HOD.

The Chair of the Assignment Committee will:

- a. receive business files and records from the immediate past chair of the committee.
- b. organize the work of the Assignment Committee as outlined above.
- c. inform the committee through correspondence of meeting dates, places, and times.
- d. work with NCSS staff to issue a call for nominations to affiliated delegations in the September *TSSP* and electronically to the council presidents and executive directors, presidents of associated

groups, and presidents or chairs of NCSS communities directing them to submit all nominations to NCSS emailed no later than October 15th. Include in the nomination packet of each candidate:

1. a letter or memo to committee using no more than 50 words, explaining why the candidate wishes to serve on the committee.
2. a list of some accomplishments relevant to the work of the committee.
3. candidate nomination form.
4. candidate's resume or vita.

Procedures for selecting members to the NCSS Operations Committees.

- a. members of the NCSS Operations Committee are elected by the Assignment Committee and will serve three-year terms.
- b. members will attempt to balance membership of committees based upon geography and professional levels.
- c. candidates may not succeed themselves via the HOD process.

Article VII. State Council and Associated Group Delegates-At-Large

- Section 1. Each affiliated state council and associated group shall select one Delegate-at-large whose name shall be reported to NCSS by the **2nd Monday in October**. Delegates-at-large are not considered additional delegates, but are part of the state's or associated group's allotted delegation.
- Section 2. The State Council and Associated Group Delegate-at-large will:
- a. be responsible for briefing the delegation on the issues the House of Delegates will be discussing.
 - b. attend meetings of the House during the term of office.
 - c. arrange for a meeting of all delegates from the state (including representatives from local councils) prior to coming to the meeting of the House for discussion of issues and problems related to the meeting.
 - d. be the liaison person between the House of Delegates and state and local councils.

Article VIII. Delegate Certification

- Section 1. Each affiliated council, associated group, and community shall send the name(s) of its delegate(s) to the NCSS Headquarters office as close to mid-October as possible. These names will be checked to be sure that they are members in good standing as of the month of the meeting of the House of Delegates. If so, they will be e-mailed pre-conference materials. The Credentials Committee will register, certify and provide each delegate with a delegate ribbon and two credentials cards. One credentials card to be turned in before entering the meeting hall where the first HOD session will be held and the second one to be turned in to receive a clicker on Saturday morning prior to entering the second HOD session.
- Section 2. Councils, associated groups, and community shall submit names of alternate delegates, in which case their names will be checked for membership in good standing.
- a. These alternates will be certified by making appropriate note on the master list of delegates as long as the alternate has written authorization of the President, Chair or head of the council, associated group, or community to be represented.
- Section 3. Other persons will be certified at the meeting as official delegates if they show that:
- a. their council is affiliated, or that their associated group or community is in good standing by

June 30, and that they have the proper written authorization from the president, chair, or head of their council, associated group, or community.

- b. the total number of previously certified delegates has not been seated for their council, associated group, or community.
- c. the proposed delegate has current NCSS membership in good standing.

Section 4. Delegates shall wear their delegate ribbons on their badges at all House of Delegates sessions and shall sit in the section reserved for delegates during the House of Delegates sessions.

Section 5. An alternate will vote in the absence of a delegate and will sit in the section reserved for delegates only when acting as a delegate. The alternate will wear a delegate ribbon when acting as a delegate.

Section 6. Appeals concerning delegate certification may be made during the first day of the House of Delegates' registration to a committee composed of the chair of the Credentials Committee and a representative of the Steering Committee.

Article IX. Resolutions

Section 1. Resolutions represent the principles, beliefs, and actions that the general membership of the NCSS, as represented in the House of Delegates, recommends to the NCSS Board of Directors. Resolutions may be introduced by NCSS members, the Steering Committee, the House, other House committees, NCSS committees, communities, affiliated councils, or associated groups. Seated delegates may submit resolutions on the floor of the House of Delegates in accordance with Article IX, Section 5.

The NCSS Board of Directors will acknowledge and respond to resolutions passed by the House of Delegates. The Board may refer these resolutions to appropriate committees for development into position statements or other appropriate action. House of Delegates resolutions may be reaffirmed, edited, amended, or withdrawn annually by the House upon the review and recommendation of the Resolutions Committee.

Section 2. Resolutions will be divided into five categories based on the intention of the proposed resolution:

- a. resolutions on current or future business operations of NCSS.
- b. resolutions on the nature of social studies education.
- c. resolutions on issues in the fields of history and social science inquiry.
- d. resolutions on social and political issues which are of concern to social studies educators but do not have direct impact on the nature of social studies education.
- e. resolutions of courtesy and commendation.

Section 3. House of Delegates business will be considered in the following order:

- a. constitutional amendments
- b. resolutions:
 - 01-1. on current or future business operations of NCSS.
 - 02-1. on the nature of social studies education.
 - 03-1. on issues in the fields of history and social science inquiry.

04-1. on social and political issues which are of concern to social studies educators but do not have a direct impact on the nature of social studies education.

05-1. of courtesy and commendation.

Section 4. Proposed resolutions will be submitted electronically to NCSS and must be e-mailed by the **2nd Monday in October**. These proposals will be sent to affiliates prior to the annual conference and forwarded to the Chairs of the Steering and Resolutions Committees.

- a. The originators and authors of resolutions are identified as sponsors. Sponsors include individual NCSS members and/or member organizations as identified in Article IX, Section 1, a. Sponsors will be acknowledged for each proposed resolution.
- b. Co-sponsors are affiliated councils, associated groups, and/or communities who desire to formally support a resolution. Co-sponsorship must be submitted in writing by one of the following procedures:
 1. electronically by the date identified for submission of resolutions in Article IX, Section 4.
 2. in person at the annual conference meetings and/or open hearings of the Resolutions Committee.
 3. by the conclusion of the first session of the HOD annual business meeting. Written co-sponsorship should be submitted to the Resolutions Committee Chair or member of the Steering Committee.

Section 5. Resolutions not submitted electronically to the Resolutions Committee prior to or during the committee's open hearings or meetings may be submitted from the floor during the first session of the House of Delegates at the conclusion of the Resolutions Committee presentation. Following these procedures:

- a. Two hundred and fifty hard copies and an electronic copy of the resolution shall be provided and distributed by the member, council representative, or committee proposing the resolution.
- b. The resolution shall not be considered unless three-fourths (3/4) of the members of the Delegate Assembly vote to allow its submission for consideration.
- c. If approved for consideration and following presentation and discussion, a majority vote of certified Delegates of the House is required for its passage.

Section 6. Proposed resolutions shall contain:

- a. a rationale for bringing the resolution to the attention of the House of Delegates and a statement of action.
- b. a statement, which relates the resolution to the goals and purposes of NCSS.
- c. a statement, which relates the resolution to the professional interests of NCSS.

Section 7. Proposed resolutions shall not:

- a. change the structure of NCSS.
- b. bind NCSS to spend money.

Section 8. The House may adopt resolutions, but such resolutions are advisory in nature and because of the Articles of Incorporation for NCSS these resolutions may not bind nor become the official action of the NCSS unless the Board of Directors concurs. The Board of Directors is the legal body of NCSS.

- Section 9. Tabled resolutions may be considered from year to year if the procedures from Article IX, Section 1 or Article IX, Section 5 are followed.

(For more information about the role of the House of Delegates in amending the Constitution, see “Article IV, Amendments,” in Appendix A of this manual).

Article X. Elections To Steering, Resolutions, and Assignment

- Section 1. All nominations for House committee positions shall be made by current delegates of the House. For the purpose of voting, the term “affiliated delegation” includes affiliated local and regional councils, the District of Columbia, and state councils. Delegates from associated groups and NCSS communities also comprise the voting delegates of the HOD and are eligible for committee nominations. *(Note: see Membership, Article IV, Section d, e.)*
- Section 2. All nominees shall be current delegates of the House.
- Section 3. Affiliated delegations, associated groups, and communities will nominate individuals for the Steering, Resolutions, and Assignment committees in writing at the beginning of the House business meeting. Nominations should be submitted using the HOD Committee Nomination Form. Each nomination shall be charged to the affiliated delegation, associated group, and community from which they are listed and seated.
- Section 4. No affiliated delegation, associated group, or community shall have more than one representative elected by the House on any one committee. No one from an affiliated delegation, associated group, or community shall succeed a person from that delegation on any one committee even if that person was appointed. Candidates must be listed and seated as a delegate for the affiliated delegation, associated group, or community from which they are nominated.
- Section 5. No affiliated delegation, associated group, or community shall have more than one representative elected by the House on more than two committees.
- Section 6. No affiliated delegation, associated group, or community shall nominate persons from another delegation, associated group or community without the agreement of the nominee’s delegation, associated group or community.
- Section 7. The Secretary of the House of Delegates and the Steering Committee shall be responsible for verifying nominee eligibility and withdrawal of names from nomination if the nominee is ineligible. An “Election Scoreboard” sheet shall indicate affiliated delegations, associated groups, and communities whose delegates are not eligible for membership on the Steering, Resolutions, and Assignment committees.
- Section 8. Election to the committees shall be by facilitated through electronic voting if there are contested positions. An electronic ballot of nominees for each committee will be prepared by the Secretary of the House and Steering Committee. A list of nominees will be electronically displayed to seated delegates in the delegates section at the time of the election. Nominee information including name, representation, qualifications, experience, and nominator shall be organized by committee and distributed to HOD prior to voting. Seated delegates will cast votes electronically using clickers. Clickers will be distributed on the Floor of the HOD to voting delegates during sessions which involve voting. In case of a tie a second balloting shall be conducted in the same manner. Elections are determined by plurality. If there are no contested positions, the slate shall be elected by acclamation if a motion to elect the slate by acclamation is moved, seconded and approved by a voice vote of the Delegates in attendance.
- Section 9. To avoid conflict of interest, current NCSS board members are not eligible to run for an HOD committee until their term on the NCSS board of directors has ended.
- Section 10. Any member of the Steering, Resolutions, or Assignment Committees who is unable to fulfill the obligations required of committee members may be removed.
- Section 11. Unexpired committee terms shall be filled by election at the next HOD session.
- Section 12. Campaign or election materials shall not be distributed for any election occurring in the House.

Article XI. Rules

- Section 1. The Orders of the Day shall consist of the agenda, which shall be approved by the House of Delegates. Any delegate of the House can propose items for the agenda.
- Section 2. A majority of certified delegates shall constitute a quorum.
- Section 3. Anyone requesting the floor shall go to the microphone, give name, identify the affiliation, associated group, community, or office he/she represents in order to be recognized.
- Section 4. Discussion shall be limited to two minutes for each speaker. No one may speak a second time until all who wish to speak have been heard. A ten-minute maximum has been set for any one motion, amendment, or resolution.
- Section 5. Motions of any length shall be in writing or as requested by the President. Every motion shall be written, signed by the author, and given to the Secretary before the close of the session.
- Section 6. This manual shall be the primary authority governing the composition, function, and procedure of the House of Delegates. The manual may be revised by action of the Steering Committee of the House of Delegates.
- Section 7. These rules may be suspended or amended by a 2/3 vote of the certified delegates.
- Section 8. In absence of House rules, Robert's Rules of Order shall be followed.

APPENDIX A

NCSS Constitution (1921)

As Amended (1940, 46, 55, 56, 60, 61, 65, 68, 71, 75, 77, 86, 92, 2000, 2005, 2006, 2007, 2009)

Article I. Name and Purposes

- Section 1. This association shall be known as National Council for the Social Studies and is incorporated under the laws of the State of Illinois. The term "social studies" is used to include the social science disciplines and those areas of inquiry which relate to the role of the individual in a democratic society designed to protect his and her integrity and dignity and which are concerned with the understanding and solution of problems dealing with social issues and human relationships.
- Section 2. The purpose of the association is to promote the social studies to the best advantages of all students in the classroom; to promote the full and active participation in the social studies profession of men and women from all levels of education, all ethnic groups, and all geographic areas, urban, rural, and suburban; to encourage research, experimentation, and investigation in social studies; to hold public discussions and programs; to sponsor the publication of desirable articles, reports, and surveys; and to integrate the efforts of all those who have similar purposes through the efforts and activities of its members and their cooperative activities with others interested in the advancement of education in the social studies.

Article II. Organization

- Section 1. The elected officers of the National Council shall be chosen from the membership by a ballot according to a schedule and in a manner to be prescribed by the board of directors. They shall include a president, a president-elect, and a vice president. They shall assume office on July 1 following their election and shall hold their respective offices for the term of one year. There shall also be a secretary of the corporation and an executive director and treasurer appointed by the board of directors.
- Section 2. The president shall have general charge of the affairs of the National Council and by virtue of the office shall chair the board of directors. It shall be the obligation of the president to promote in all suitable ways the best interests of the National Council.
- Section 3. The president-elect and the vice president shall assume such duties as the president or board of directors shall specify. In case of a vacancy in any officer position, the NCSS Executive Committee shall nominate an interim officer to fill the remainder of the vacant term. That nomination must be approved by the entire Board of Directors. If the interim appointment is a currently serving officer (e.g., the Vice-President becoming President-Elect), the remaining vacant office shall be filled in the same manner.
- Section 4. The secretary of the corporation shall maintain an office in the State of Illinois, shall receive legal notices sent to or served upon the National Council in its capacity as a corporation, and shall make the annual report to the secretary of state of Illinois as required by law.
- Section 5. The executive director and treasurer shall be responsible for carrying out policies formulated by the board of directors, and as treasurer shall be the financial agent of the National Council for the Social Studies. The executive director shall make annual written reports to the board of directors. The executive director's salary, tenure, and specific responsibilities shall be determined by the board.
- Section 6. The board of directors shall consist of the president, the president-elect, and the vice president; 12 elected directors, 4 of whom shall be elected for a term of three years; and the immediate past president who shall serve a term of one year. The chairperson of the Steering Committee of the House of Delegates shall be an ex-officio member of the board. The board shall have the power to appropriate funds from the treasury, to review the actions of officers and committees, to select the place for the annual meeting, and to exercise all powers not herein assigned to other officers or to the membership of the National Council. The board may determine nomination and election procedures subject to the provision for a mail ballot and providing that such procedures insure that board membership at all times includes: seven classroom teachers, of whom at least one is an elementary teacher, at least one is a middle level teacher, at least two are secondary teachers, and the remaining three chosen "at-large" with no designated grade level; at least one college or university teacher; and at least one social studies supervisor. The remaining three directors will be chosen "at-large" with no designated category, grade level, or professional role. NCSS student members preparing to fill any of these professional roles shall be eligible for nomination and election in any of the categories above.
- Section 7. A House of Delegates composed of representatives of all Affiliated Councils, Associated Groups and Communities shall be established by the board of directors of the National Council for the Social Studies. This House of Delegates shall advise and consult with the officers and board of directors of the National Council for the Social Studies, and, in addition shall perform those functions as described in Section 5 of Article III.

Article III. Membership, Dues, Meetings and Publications

- Section 1. Any person having a direct professional relationship with the NCSS may join as a comprehensive or regular member of the National Council and is eligible to vote for elective officers of the council, hold

office, or be appointed to committees. Any college student having a professional relationship with the NCSS may join as a comprehensive, regular, or student member of the National Council and is eligible to vote for elective officers of the council, hold office, or be appointed to committees.

- Section 2. The annual dues shall be determined by the board of directors. The payment of these dues entitles members to a year's subscription to the official periodical and to such other publications as the board of directors shall determine. It also entitles them to attend all public meetings, to vote for elective officers of the council, and to hold the offices to which they may be appointed or elected.
- Section 3. The board of directors shall have the power to select or establish the official periodical for the National Council. Until otherwise ordered, *Social Education* shall be the official periodical of the National Council.
- Section 4. The agenda for meetings of the board of directors shall be prepared cooperatively by the Steering Committee of the House of Delegates and the Executive Committee of the Board of Directors. The NCSS president shall take the initiative in making the arrangements for the preparation of the agenda.
- Section 5. The sessions of the House of Delegates held in connection with the major annual meeting shall constitute the annual business meeting of the House of Delegates. At such business meetings, any member of the NCSS in good standing shall have full right of debate, but only members of the House of Delegates shall have the right to vote. Meetings of the board of directors may be called by the president upon written notice through the office of the executive director. Other business meetings may be called by the president after due notice has been given to the membership.
- Section 6. The date and place of the annual meeting shall be determined by the board of directors. The National Council may also cooperate with other professional organizations in the sponsorship of joint meetings providing that such cooperation is approved by the board of directors.

Article IV. Amendments: This Constitution may be amended by one of the following procedures:

- I. Initiation. An amendment may be proposed by a petition to the board of directors. To be valid, a petition must contain at least 50 signatures of current NCSS members. The signatories must be drawn from at least 5 states with a minimum of 5 members from each state represented. The petition must be received by the president and the executive director at least 60 days prior to the Annual Meeting of the House of Delegates at which action is requested. Upon receiving the petition, the executive director will determine whether the petition is valid with regard to requisite signatures of current members. The president, acting for the board of directors, will then direct the Steering Committee of the House of Delegates to include the amendment on the agenda for the next meeting of the House of Delegates.
- Approval by the House of Delegates.* The first stage of amendment approval is conditional upon action by the House of Delegates. Approval of the amendment requires a two-thirds majority of the members of the House of Delegates voting during the annual business meeting of the House.
- Approval by the Membership.* If the House of Delegates approves the amendment, it is then submitted to the total NCSS membership through a mail ballot at the time of the annual election. To become effective, the amendment must be approved by a majority of NCSS members who vote on the amendment.
- II. Initiation. An amendment may be proposed by a majority vote of the members of the House of Delegates voting at the annual business meeting of the House of Delegates.
- Approval by the House of Delegates.* An amendment must be ratified by a two-thirds majority of the members of the House of Delegates voting during the annual business meeting following the meeting at which the amendment was proposed.
- Approval by the Membership.* If the House of Delegates approves the amendment, it is then submitted to the total NCSS membership through a mail ballot at the time of the annual election. To become effective, the amendment must be approved by a majority of NCSS members who vote on the amendment.

Article V. Dissolution

No part of the net earnings of the Council shall inure to the benefit of any member, officer, or any private individual (except that reasonable compensation may be paid for services rendered in connection with one or more of its purposes), and no member, officer, or any private individual shall be entitled to share in the distribution of any of the assets of the Council, after payment of debts and obligations, shall be transferred to any successor social studies organizations as designated by the board of directors at the time of dissolution, provided these organizations are then exempt from federal income taxes as a charitable and/or educational organization. If no such organizations exist, the net assets shall be transferred to the United Way or the then similar organization, for its charitable uses and purposes.

APPENDIX B

AFFILIATION, ASSOCIATION, AND REGISTRATION WITH NCSS FOR PURPOSES OF REPRESENTATION IN THE HOUSE OF DELEGATES

Councils that have completed affiliation or renewed their affiliation are eligible for representation in the House of Delegates. Representation in the House of Delegates is based annually on the number of members of each state, regional, or local affiliated council who are also members of NCSS.

Affiliation is initiated by submitting an application for affiliation that is provided on request by NCSS Council Services. The constitution of the prospective affiliate must meet the standards set by the Executive Committee of the NCSS. Affiliation renewal forms and deadline information are available by contacting NCSS Council Services.

Membership in the HOD also includes associated groups and communities.

Associated Groups are represented in the House based upon annual membership. Associated groups must be determined to be in good standing according to NCSS policy requirements in order to be eligible for representation in the House of Delegates.

Communities will receive one voting member in the House. Communities must register with NCSS in order to be eligible to have a representative at the House of Delegates. Registration forms and procedures are available by contacting Council Services.

APPENDIX C

NCSS COMMITTEE STRUCTURE

Management Committees of the Board of Directors

Purposes: The NCSS Board of Directors has management committees, which review and advise the full board on specific areas of operations and policies as well as completing assignments specifically designated to that particular committee by the board.

Standing Committees of the House are:

- Steering
- Resolutions
- Assignment

Ad Hoc Committees. Ad hoc committees accomplish specific tasks, often on a short-term basis not easily provided for elsewhere in the committee system. Each ad hoc committee has a particular goal to achieve or product to provide to its initiating body; when its task is completed, the committee is dismissed. These committees may be created by the Board or House.

Current ad hoc committee of the House is:

Credentials

Task Forces. Task forces accomplish major projects or tasks when the task requires intensive, focused effort and special expertise and representation. Such tasks or projects often require a small number of persons with varying expertise, and the representation of particular groups within the field. Task Forces usually develop a report or statement for submission to the organizing body. They often hold hearings at annual and regional meetings and seek input from members before completing their report. Task forces may be created by the Board or House.

Operations Committees. Operations committees carry out board mandated operations, duties and policies as well as many of the necessary business and organizational functions of the Council. Appropriate staff members are assigned as ex officio members of these committees. Current operations committees are:

Archives; Awards; Conference; International Visitors; Membership; Government Relations and Public Relations; and Publications.

APPENDIX D

DUTIES OF THE TIMEKEEPER OF THE HOUSE OF DELEGATES

The Timekeeper:

- a. is appointed by the Steering Committee Chair.
- b. must provide three signs.
- c. must obtain a stopwatch.
- d. The Timekeeper must be present in the House of Delegates, seated on the floor so as to be visible to speakers using floor microphones during the presentation of nominated candidates for Committee elections (to time the nomination speeches) and during the presentation of New Business, specifically during the presentation of resolutions and discussion from the floor. At the opening of discussion of any issue from the floor, the Timekeeper:
 1. holds up a sign “2 min.” to indicate to the speaker that the two-minute time limit has begun. Timekeeper starts stopwatch.
 2. holds up a sign “1 min.” to indicate to the speaker that one minute has elapsed and one minute remains.
 3. holds up a sign “30 sec.” to indicate to the speaker that thirty seconds of the allotted two minutes remain.
 4. calls time at the end of the two-minute time limit. (If the speaker has concluded discussion before the end of the two-minute time limit, time is not called.)

APPENDIX E

DUTIES OF THE PARLIAMENTARIAN OF THE HOUSE OF DELEGATES

The Parliamentarian:

- a. is appointed or hired by the Steering Committee Chair or NCSS staff. The parliamentarian must be present at all times during the HOD, seated next to the presiding officer on the stage to be visible to the delegates.
- b. serves as a reference and advisor for the presiding officer.
- c. advises on parliamentary rules according to Robert's Rules.
- d. rules on matters in dispute.

APPENDIX F

PARLIAMENTARY PROCEDURES

A. Usual Order of Business

1. Call to order
2. Roll call (if necessary)
3. Reading, correction, and approval of the minutes
4. Reading and receiving of the treasurer's report
5. Reports of other officers
6. Reports of standing committees
7. Reports of special committees
8. Unfinished (old) business
9. New business
10. Adjournment

B. Selected Parliamentary Motions (based upon Robert's Rules of Order, 2000 Edition)

Motions

Main or Principal	Second?	Amendable?	Debatable?	Vote?	Interrupt Speaker?
1. Original Main	Yes	Yes	Yes	Majority	No
2. Reconsider	Yes	No	Yes	Majority	Yes
3. Rescind/Amend Prev.					

adopted	Yes	Yes	Yes	Majority	No
4. Take from table	Yes	No	No	Majority	No
5. Make a special order	Yes	Yes	Yes	2/3	No

Subsidiary

1. Postpone indefinite	Yes	No	Yes	Majority	No
2. Amend	Yes	Yes	Yes	Majority	No
3. Refer to committee	Yes	Yes	Yes	Majority	No
4. Postpone definite	Yes	Yes	Yes	Majority	No
5. Limit debate	Yes	Yes	No	2/3	No

Main or Principal	Second?	Amendable?	Debatable?	Vote?	Interrupt Speaker?
6. Previous question (stop debate)	Yes	No	No	2/3	No
7. Lay on table	Yes	No	No	Majority	No

Incidental

1. Suspend a rule	Yes	No	No	2/3	No
2. Leave to withdraw a motion	No	No	No	Majority	No
3. Objection to consideration	No	No	No	2/3 Neg.	Yes*
4. Point of order	No	No	No	Chair	Yes
5. Appeal from chair	Yes	No	5	Majority	Yes
6. Division of question	Yes	Yes	No	Majority	No
7. Division of the assembly	No	No	No	Yes	

Privileged

1. Call for orders of the day	No	No	No	2/3**	Yes
2. Question of privilege	No	No	No	Yes	
3. Take a recess	Yes	Yes	No	Majority	No
4. Adjourn	Yes	No	No	Majority	No
5. Fix time for the next meeting	Yes	Yes	No	Majority	No

* Before any debate has begun.

**2/3 vote may set aside orders of the day

APPENDIX G

SCOREBOARD/ELIGIBILITY FOR HOD COMMITTEES

This is all the information you need to nominate a member of your council, associated group, or community for an HOD committee (Steering, Resolutions, or Assignment). The following list includes all states, associated groups and communities affiliated, registered or in good standing with NCSS and provides the number of possible nominees for which each state, associated group or community is eligible.

Remember that all HOD committees meet during the Annual Conference and are expected to communicate electronically to conduct business during the year. Those you nominate, if elected will be expected to attend committee meetings and conduct the work of the committee for the duration of their three-year term. The Steering Committee also meets one other time during the spring or summer. Committees also are expected to complete work electronically in preparation for the Annual Conference.

The nomination form will be included in your delegate packet, which will be presented to you after registering for the First Session of the House of Delegates.

Please see Article X, Sections 4-7 of the House of Delegates Manual for more information on elections to HOD committees.

Associated Group/Community/ State or Regional Council	# of Nominees	Committees
Academic Freedom	1	Steering, Resolutions, Assignment
African American Educators for the Social Studies	1	Steering, Resolutions, Assignment
Alabama	2	Steering, Resolutions, Assignment
Alaska	2	Steering, Resolutions, Assignment
American Indian History	1	Steering, Resolutions, Assignment
Arizona	1	Steering, Resolutions
Arkansas	1	Steering, Assignment
Asia Community	1	Steering, Resolutions, Assignment
Assessment	1	Steering, Resolutions, Assignment
California	1	Steering, Assignment
Southern California Social Science Association	2	Steering, Resolutions, Assignment
Canada	0	Resolutions, Assignment
Citizenship	1	Steering, Resolutions, Assignment
College and University Faculty Assembly	1	Resolutions, Assignment
Colorado	2	Steering, Resolutions, Assignment
Connecticut	1	Steering, Resolutions
Council of State Social Studies Supervisors	2	Steering, Resolutions, Assignment
Delaware	2	Steering, Resolutions, Assignment
Early Childhood/Elementary Education Community	1	Steering, Resolutions, Assignment
Environmental and Sustainability Education Community	1	Steering, Resolutions, Assignment
Florida	2	Resolutions, Assignment, Steering
Friends of NCSS	1	Steering, Resolutions, Assignment
Geography	1	Steering, Resolutions, Assignment
Georgia	2	Steering, Resolutions, Assignments
Idaho	2	Steering, Resolutions, Assignment
Illinois	2	Steering, Resolutions, Assignments
Northern Illinois Social Studies Roundtable	2	Steering, Resolutions, Assignment
Indiana	2	Steering, Resolutions, Assignment
Instruction	1	Steering, Resolutions, Assignment
International Activities Community	1	Steering, Resolutions, Assignment

International Assembly	2	Steering, Resolutions, Assignment
Iowa	2	Steering, Resolutions, Assignment
Issues Centered Education	1	Steering, Resolutions, Assignment
Kansas	1	Steering, Assignment
Kentucky	1	Resolutions, Assignment
LGBTQ Community	1	Steering, Resolutions, Assignment
Louisiana	2	Steering, Resolutions, Assignment
Maine	2	Steering, Resolutions, Assignment
Maryland	2	Steering, Resolutions, Assignment
Prince George's County, MD	2	Steering, Resolutions, Assignment
Massachusetts	2	Steering, Resolutions, Assignment
Michigan	2	Steering, Resolutions, Assignment
Middle East Community	1	Steering, Resolutions, Assignment
Middle States	0	Resolutions
Minnesota	1	Steering, Assignment
Mississippi	2	Steering, Resolutions, Assignment
Missouri	2	Steering, Resolutions, Assignment
Southeast Missouri	2	Steering, Resolutions, Assignment
Montana	2	Steering, Resolutions, Assignment
National Board Certified Teacher's Community	1	Steering, Resolutions, Assignment
National Social Studies Supervisor's Association	2	Steering, Resolutions, Assignment
Nebraska	2	Steering, Resolutions, Assignment
New England History Teachers' Association	2	Steering, Resolutions, Assignment
Nevada, Northern	2	Steering, Resolutions, Assignment
Nevada, Southern	2	Steering, Resolutions, Assignment
New Hampshire	1	Steering, Resolutions
New Jersey	2	Steering, Resolutions, Assignment
New Mexico	2	Steering, Resolutions, Assignment
New York	1	Steering, Assignment, Resolutions
ATSS/UFT, NYC	2	Steering, Resolutions, Assignment
Capital District, NY	2	Steering, Resolutions, Assignment
Central New York	2	Steering, Resolutions, Assignment
Long Island, NY	2	Steering, Resolutions, Assignment
Westchester, NY	2	Steering, Resolutions, Assignment
Non-Public Schools Community	1	Steering, Resolutions, Assignment
North Carolina	2	Steering, Resolutions, Assignment
Ohio	1	Steering, Assignment
Oklahoma	2	Steering, Resolutions, Assignment
Oregon	2	Steering, Resolutions, Assignment
Pennsylvania	1	Steering, Resolutions
Psychology	1	Steering, Resolutions, Assignment
Research	1	Steering, Resolutions, Assignment
Rhode Island	2	Steering, Resolutions, Assignment
Social Justice	1	Steering, Resolutions, Assignment
South Carolina	1	Resolutions, Assignments
South Dakota	2	Steering, Resolutions, Assignment

Teacher Education and Professional Development	1	Steering, Resolutions, Assignment
Teaching American Indian History, Culture and Current Events	1	Steering, Resolutions, Assignment
Technology	1	Steering, Resolutions, Assignment
Tennessee	1	Resolutions, Assignment
Texas	1	Steering, Resolutions
Capital Area, TX	2	Steering, Resolutions, Assignment
Cypress-Fairbanks, TX	2	Steering, Resolutions, Assignment
Staked Plains, TX	2	Steering, Resolutions, Assignment
Peter's Colony, TX	2	Steering, Resolutions, Assignment
Mid-Cities, TX	2	Steering, Resolutions, Assignment
Utah	2	Steering, Resolutions, Assignment
Virginia	2	Steering, Resolutions, Assignment
Virginia Consortium of Social Studies Specialists & College Educators	2	Steering, Resolutions, Assignment
Vermont Alliance	2	Steering, Resolutions, Assignment
Washington	2	Steering, Resolutions, Assignment
West Virginia	2	Steering, Resolutions, Assignment
Wisconsin	1	Steering, Assignment
World History	1	Steering, Resolutions, Assignment

APPENDIX H

MEMBERSHIP SUMMARY BY STATE, ASSOCIATED GROUP, AND COMMUNITY

I. Membership Summary by State

Council	NCSS Total Members	Council Total Members	Joint Members
Alabama	250	186	100
Alaska	55	66	15
Arizona	201	271	95
Arkansas	79	155	26
California	809	454	107
Southern California		195	47
Colorado	454	992	209
Connecticut	400	500	108
Delaware	54	240	16
Florida	607	688	164
Georgia	406	699	102
Idaho	37	37	37
Illinois	1040	384	165
Northern Illinois SS Roundtable			
Indiana	238	80	29
Iowa	121	496	50
Kansas	151	807	151

Kentucky	263	367	71
Louisiana	136	200	33
Maine	74	185	17
Maryland	526	291	44
Prince George's County		79	16
Massachusetts	362	329	99
Central Mass			
Greater Boston			
Southeastern Mass.			
Western Mass.			
Michigan	445	1000	300
Middle States		179	73
Minnesota	400	127	28
Mississippi	119	136	27
Missouri	404	180	23
Southeast Missouri			
Montana	51	89	9
Nebraska	129	243	36
Nevada, Northern		96	14
Nevada, Southern		100	20
New England History Teachers' Association		239	40
New Hampshire	118	420	40
New Jersey	665	525	78
New Mexico	107	124	18
New York	1318	602	299
ATSS / UFT		1200	430
Capital District		208	52
Central New York		302	10
Long Island		790	95
Mid Hudson Social Studies Council		139	11
Westchester NY		186	12
North Carolina	339	806	72
North Dakota	48	41	14
Ohio	594	832	92
Oklahoma	104	904	104
Oregon	145	283	65
Pennsylvania	916	368	210
Rhode Island	73	376	10
South Carolina	232	1210	120
South Dakota	37	37	37
Tennessee	313	171	35
Texas	727	1848	247
Houston		65	10
Cypress-Fairbanks		141	15
Mid-Cities TX		61	10
Peters Colony		43	11
Staked Plains		28	11
Utah	230	352	18
Vermont	70	235	10
Virginia	476	726	127
VA Consortium		95	40

Washington	288	1048	80
West Virginia			
Wisconsin	328	282	43

II. Membership Summary by Associated Group

Associated Group	Total # of NCSS Members
National Social Studies Supervisor's Association (NSSSA)	736
International Assembly (IA)	503
College and University Faculty Assembly (CUFA)	1055
Council of State Social Studies Supervisors (CS4)	159

III. NCSS Communities*

Academic Freedom
African American Educators for the Social Studies
Asia Community
Assessment
Canada
Citizenship
Early Childhood/Elementary Education Community
Environmental and Sustainability Education
Friends of NCSS
Geography
Instruction
Issues Centered Education
International Activities
LGBTQ Issues
Middle East Community
National Board of Professional Teaching Standards Community
Non Public Schools
Psychology
Research
Social Justice
Teacher Education and Professional Development
Technology
Teaching American Indian History, Culture, and Current Events
World History Educators

* Each community is be allotted one delegate, irrespective of membership

APPENDIX I

SAMPLE RESOLUTIONS

Article IX, Section 2 of the House of Delegates Manual lists five categories under which House of Delegates' resolutions may be submitted. Recent samples of each of the five categories are provided below.

A. Resolutions on current or future business operations of NCSS and its budget

SUPPORT FOR INCREASED PRE-SERVICE TEACHER RECRUITMENT

Sponsored by: Arkansas, Middle States, South Carolina, New Jersey, New York, Texas, ATSS/UFT-NYC, Missouri, Connecticut, Virginia

Co-Sponsors: Tennessee, California, Oregon, Connecticut, Massachusetts, Wisconsin, New Mexico, New York State, Texas, Georgia

RATIONALE: The membership of NCSS should reflect the changing demographics of American society. Therefore, active recruitment in pre-service social studies teacher education programs should be strengthened and continued.

WHEREAS: NCSS recognizes that diversity adds to the strength of the organization and;

WHEREAS: NCSS has a historic commitment to diverse membership and;

WHEREAS: ethnic minority graduates, urban colleges, and minority organizations frequently enter the teaching profession without being actively recruited into NCSS;

BE IT RESOLVED, that the NCSS Taskforce on Underrepresented Groups actively recruit and initiate partnerships with institutions of higher education to increase membership of people from underrepresented groups.

B. Resolutions on the nature of social studies education

NCLB ACTION PLAN FOR NCSS ADVOCACY

Sponsored by: California, Middle States, South Carolina

Co-Sponsors: Tennessee, California, Massachusetts, New Mexico, New York State, Texas, Georgia, North Carolina

RATIONALE: The NCSS Position Statement on NCLB needs to be supported by an action plan, which will assist and guide the NCSS leadership in working with U.S. Representatives and U.S. Senators to draft and pass legislation which modifies NCLB to include social studies.

WHEREAS: the implementation of NCLB has caused a narrowing of the curriculum, which includes a diminished role for Social Studies nationally and across all grade levels and;

WHEREAS: Social Studies education is key to providing our children a civics education and;

WHEREAS: Social Studies provides our Nation's children with an understanding of the history of our roots in Greek democracy, and the republic of Rome, the governing principles embodied in our Constitution, and our American heritage and;

WHEREAS: Social Studies is essential in building the critical thinking skills needed by all our citizens to address key social issues and;

WHEREAS: Social Studies provides the content knowledge of geography and economics required to prepare students to engage successfully as productive citizens in a global society;

BE IT RESOLVED, that the NCSS Board Leadership will develop proposals for specific changes to NCLB legislation, which will ensure the inclusion of Social Studies in the educational mandates of

NCLB.

C. Resolutions on issues in the fields of history and social science inquiry

SUPPORT FOR NAEP ASSESSMENTS IN CORE SOCIAL STUDIES DISCIPLINES

Sponsored by: Colorado, Georgia, New Mexico, Texas, North Carolina

Co-Sponsored by: NCSS Officers and BOD

RATIONALE: The National Assessment Governing Board (NAGB) sets policy for the administration of the National Assessment of Educational Progress (NAEP), known as the Nation's report card. NAGB has determined that a number of scheduled tests related to NCLB-designated core content areas would be eliminated or scaled back without adequate resources.

WHEREAS: NAGB has eliminated US History and Civics in Grades 4 in 2010 and 2014 from the NAEP assessment schedule, postponed Geography from 2010 to 2014, and eliminated Economics and World History scheduled for 2012;

WHEREAS: Changes in planned testing and administration of the NAEP requires significant lead time to accommodate the lengthy process of crafting test questions, selecting representative samples of schools and students, and other preparations, including a decision on whether to proceed with the geography test by February 2008:

WHEREAS: Members of Congress have recognized the need for expanded testing and are considering a proposal to administer tests in more states with larger sample sizes in US History and Civics to provide comparative data similar to other NAEP assessed subjects;

WHEREAS: Research has well established the impact of assessment on instructional time, including the documented marginalization of social studies teaching and learning in our Nation's classrooms and schools;

BE IT RESOLVED: That the National Council for the Social Studies (NCSS), the NCSS membership and the Council's board contact their Congressional Representatives to request that funding for NAEP assessments assures that those related to NCLB-designated core social studies content areas are administered according to the original schedule.

D. Resolutions on social and political issues which are of concern to teachers but do not have direct impact on the nature of social studies education

A CALL FOR A PUBLIC STAND

Sponsored by The Rouge Forum and the following members of NCSS: E. Wayne Ross (University of British Columbia*), Timothy Cashman (University of Texas, El Paso), Rudolfo Chávez Chávez (New Mexico State University), Margaret Smith Crocco (Teachers College, Columbia University), Ron Evans (San Diego State University), Kristi Fragnoli (College of St. Rose), Stephen C. Fleury (Le Moyne College), William Gaudelli (Teachers College, Columbia University), Rich Gibson (Sand Diego State University), Neil O. Houser (University of Oklahoma), David Hursh (University of Rochester), Curry Malott (D'Youville College), Perry M. Marker (Sonoma State University), Valerie Ooka Pang (San Diego State University), Marc Pruy (New Mexico State University), Cesar Rossatto (University of Texas, El Paso), Alan J. Singer (Hofstra University), Brenda Trofanenko (University of Illinois, Urbana-Champaign), Kevin D. Vinson (University of Arizona)

Rationale: NCSS standards documents and position statements consistently identify citizenship education as the primary purpose of K-12 social studies. These statements argue that concern for the common good and citizen participation in public life are essential to the health of our democratic system. If, as NCSS consistently argues, effective social studies education prepares young people to identify, understand, critically analyze and take action to solve the problems facing our diverse nation in an increasingly interdependent world. Then it is incumbent on social studies educators and their

* Institutions for identification purposes only.

primary professional organization to take actions in the public arena that are consistent with the stated purposes of the profession.

Whereas the National Council for the Social Studies' *National Standards for Social Studies Teachers* emphasizes the importance of social studies teachers' knowledge, capabilities, and dispositions to organize and provide instruction at the appropriate school level for the study of Power, Authority, and Governance¹;

And whereas the *National Standards for Social Studies Teachers* state that "understanding the historical development of structures of power, authority, and governance and their evolving functions in contemporary society, as well as in other parts of the world, is essential the development of civic competence;

And whereas in exploring the theme of "Power, Authority, and Governance" the *National Standards for Social Studies Teachers* encourage teachers to have "learners confront such questions as: What is power? What is legitimate authority? How are governments created, structured, maintained and change? How can we keep government responsive to its citizens' needs and interests? How can individual rights be protected within the context of majority rule?"²;

And whereas the *National Standards for Social Studies Teachers* state that teachers should: provide opportunities for learners to examine issues involving the rights, roles, and status of individuals in relation to the general welfare; enable learners to describe the ways nations and organizations respond to forces of unity and diversity affecting order and security; have learners explain conditions, actions, and motivations that contribute to conflict and cooperation within and among nations; help learners to analyze and explain governmental mechanisms to meet the needs and wants of citizens, regulate territory, manage conflict, and establish order and security; challenge learners to apply concepts such as power, role, status, justice, democratic values, and influence to the examination of persistent issues and social problems; and guide learners³ to explain and evaluate how governments attempt to achieve their states ideals at home and abroad.

And whereas the NCSS position statement on "A Vision of Powerful Teaching and Learning in Social Studies: Building Social Understanding and Civic Efficacy" states that "Social studies teachers need to treat the social world realistically and address its controversial aspects"⁴;

And whereas NCSS's statement "Essentials of the Social Studies" notes that concern for the common good and citizen participation in public life are essential to the health of our democratic system⁵;

And whereas the NCSS position statement "Academic Freedom and the Social Studies Teacher," states: "A teacher's academic freedom is his/her right and responsibility to study, investigate, present, interpret, and discuss all the relevant facts and ideas in the field of his/her professional competence. This freedom implies no limitations other than those imposed by generally accepted standards of scholarship. As a professional, the teacher strives to maintain a spirit of free inquiry, open-mindedness, and impartiality in the classroom. As a member of an academic community, however, the teacher is free to present in the field of his or her professional competence his/her own opinions or convictions and with them the premises from which they are derived."⁶

And whereas NCSS is an endorser of the American Association of University Professors' "1940 Statement of Principles on Academic Freedom and Tenure";

And whereas the NCSS "Revised Code of Ethics for the Social Studies Profession" states that: "The social studies professional should acknowledge the worth and tentativeness of knowledge. He or she

¹ See Standard VI, page 27 in: National Council for the Social Studies. (2002). *National standards for social studies teachers (revised), volume 1*. Silver Spring, MD: NCSS. Available online: <http://www.ncss.org/teacherstandards/>

² Ibid.

³ *National standards for social studies teachers*, pp. 27-28.

⁴ National Council for the Social Studies. (1992). *A vision of powerful teaching and learning in the social studies: Building social understanding and civic efficacy*. Silver Spring, MD: NCSS. Available online: <http://www.socialstudies.org/positions/powerful/>

⁵ Ibid., see section 1.B. "Social studies purposes and goals."

⁶ National Council for the Social Studies. (1969). *Academic freedom and the social studies teacher*. Silver Spring, MD: NCSS. Available online: <http://www.socialstudies.org/positions/freedom/>

should engage in a continuous search for new knowledge, retaining both the right and the obligation as a student scholar to doubt, to inquire freely, and to raise searching questions”⁷;

And whereas the “Revised Code of Ethics for the Social Studies Profession” also states “It is the ethical responsibility of social studies professionals to foster the understanding and exercise the rights guaranteed under the Constitution of the United States and of the responsibilities implicit in those rights in an increasingly interdependent world.

And whereas during the war in Iraq and the so-called “war on terror,” the Administration of George W. Bush has violated the above-mentioned standards and principles through the following practices:

- excluding well-recognized foreign scholars;
- condemning as “revisionism” the search for truth about pre-war intelligence;
- re-classifying previously unclassified government documents;
- suspending in certain cases the centuries-old writ of habeas corpus and substituting indefinite administrative detention without specified criminal charges or access to a court of law;
- using interrogation techniques at Guantanamo, Abu-Ghraib, Bagram, and other locations incompatible with respect for the dignity of all persons required by a civilized society;

And whereas “The fundamental values and beliefs taught in social studies are drawn from many sources, but especially from the Declaration of Independence and the United States Constitution with its Bill of Rights. These beliefs form the basic principles of our democratic constitutional order. They depend on such practices as due process, equal protection, free expression, and civic participation, and they have roots in the concepts of liberty, justice, equality, responsibility, diversity, and privacy.”⁹

BE IT RESOLVED: that the National Council for the Social Studies urges its members, associated groups and communities:

To take a public stand as citizens on behalf of the values and goals taught in social studies and necessary to the practice of our profession; and

To do whatever they can to bring the Iraq war to a speedy conclusion

E. Resolutions of courtesy

RECOGNITION OF NCSS PRESIDENT GAYLE THIEMAN

Whereas Gayle Thieman has worked tirelessly for years to advance Social Studies Education in her home state of Washington and Oregon

Whereas Gayle Thieman has worked through writing, presenting, and lecturing to engage social studies teachers at the university and college levels

Whereas Gayle Thieman has modeled in her classes a true social studies educator

Whereas Gayle Thieman has designed curriculum and standards for her state(s)

Whereas Gayle Thieman has used her leadership skills to enhance and grow the National Council for the Social Studies through her tenure as Vice-President, President-Elect, and President in 2007

Whereas Gayle Thieman is a national advocate for social studies issues

Whereas Gayle Thieman’s scholarship, leadership, and friendship to the social studies is widely known

BE IT RESOLVED: That the National Council for the Social Studies formally recognizes and thanks Gayle Thieman for her service and value to all in the social studies community and especially the NCSS membership.

⁷ National Council for the Social Studies. (2003). *Revised code of ethics for the social studies profession*. Silver Spring, MD: NCSS. Available online: <http://www.socialstudies.org/positions/ethics/>

⁸ Ibid.

⁹ *A vision of powerful teaching and learning in the social studies: Building social understanding and civic efficacy, Section 1.B.*

Appendix J

Because of space limitations, we are unable to present complete minutes of the proceedings. The title and Be It Resolved texts of the resolutions submitted to the House of Delegates, HOD voting, and NCSS Board of Directors actions on resolutions passed by the HOD are listed below. Complete minutes may be found on the NCSS Members Only website, www.ncssleaders.org.

The 54th NCSS House of Delegates 2010 Resolutions Action Report

RESOLUTION # 10-01-1

Promoting Citizenship through Philanthropy

Sponsored by: *Wisconsin CSS*

Co-sponsored by: *ATSS/UFT, NY; New York State CSS*

BE IT RESOLVED that NCSS continue to promote a more planet friendly conference through Going Green¹⁰,

BE IT FURTHER RESOLVED that NCSS continue to set an example of expectation for conference “give aways” for state and local councils,

BE IT FURTHER RESOLVED NCSS should incorporate philanthropic “give aways” within the construct of the NCSS Conference [i.e. promoting sustainable development, Going Green, Paying-it-Forward (see the Wisconsin Conference “give aways”)]. These philanthropic “give aways” can and should be a reflection of the humanitarian nature promoted by the educational leadership of the NCSS Board of Directors, membership and standards we teach to our student body. The funds raised for the “give aways” should support the main cause, i.e. people, at a level of no lower than 80%.

HOD Passed

Voting Results: 98.68%% in favor; 1.32% opposed

BOD Passed

The NCSS Board expressed it would act according to this resolution any time it was financially feasible.

RESOLUTION # 10-2-1

Advocating for Social Studies in State Standards and Common Core Standards

Sponsored by: *New York CSS, ATSS/UFT, NY*

Co-Sponsored by: *Connecticut Council for the Social Studies, NCSS Assessment Community*

BE IT RESOLVED that NCSS encourage states, and advocate within states that social studies be included in their common state standards,

BE IT FURTHER RESOLVED that NCSS help affiliated and associated groups by preparing materials to

¹⁰ NCSS Resolution #08-01-3 *STEWARDSHIP FOR OUR PLANET: GO GREEN: BE IT RESOLVED*, that the NCSS make every effort to reduce, reuse and recycle in its publications, conferences, meetings and daily operations by enacting a formal Green Policy. Passed: NCSS 2008 HOD and BOD. (Continued at bottom of next page)

- Going Green – Going green is a popular term used to describe the process of changing one's lifestyle for the safety and benefit of the environment. People or companies who "go green" make decisions about their daily interactions while considering what impact the outcome of those decisions may have on global warming, pollution, loss of animal habitats, and other environmental concerns. There are three changes most people/companies make to "go green." They begin sustainable living, use environmentally friendly (or green) products, and they begin recycling and/or reusing as many products as possible. <http://www.thegreenguide.com/>

help them encourage and advocate for the inclusion of social studies in the common state standards of their respective states,

BE IT FURTHER RESOLVED that NCSS work with the U.S. Department of Education and members of the United States Congress to encourage and advocate the inclusion of social studies in common state standards.

HOD Passed

Voting Results: 98.62% supported; 1.38% opposed

BOD Defeated

The board noted it is not currently in a position to do this. Congress and the Department of Education are not involved in the process of developing the common state social studies standards -- it is a state effort. In addition, there has been progress in the state led effort towards the developing of common standards for social studies and further pushing would be counterproductive.

RESOLUTION # 10-02-2

Development and Dissemination of Implementation Examples to the newly published *National Curriculum Standards for Social Studies: A Framework for Teaching Learning, and Assessment*

Sponsored by: The Canada Community

Co-Sponsored by: Southern California Social Science Association

BE IT RESOLVED that NCSS Communities, Associated and Affiliated Groups and Councils be afforded the opportunity to submit examples to this volume, and that these submissions be available to NCSS members via a specific location on the NCSS website related to this volume.

BE IT FURTHER RESOLVED that NCSS Communities, Associated and Affiliated Groups and Councils submit the examples as early as a webpage/location can be practicably developed, and that the submissions be accepted on an ongoing basis.

HOD Passed Resolution

Voting Results: 98.62% supported; 1.38% opposed

BOD Passed

The board noted that the NCSS Communities may have lessons and examples ready to share, but there needs to be a common process.

RESOLUTION # 10-03-01

Development of Inquiry-Based Pedagogy in Common State Standards

Supported by: Connecticut CSS

Co-sponsored by: ATSS/UFT, NY; New York State CSS, Tennessee CSS

BE IT RESOLVED as common state standards for social studies are developed, NCSS would continue to support social studies standards that challenge students to explore a range of points of view when considering historical interpretations and contemporary issues;

BE IT FURTHER RESOLVED NCSS should seek to develop and support social studies standards that encourage students to research and evaluate evidence, analyze and debate alternative viewpoints, and reach defensible conclusions;

BE IT FURTHER RESOLVED NCSS should collaborate with its partners in developing common state standards for social studies to make every effort to encourage diverse perspectives, alternate viewpoints and inquiry;

BE IT FURTHER RESOLVED NCSS should provide regular reports to its membership on the adoption and implementation of common state standards that support and promote inquiry for both teachers and students.

HOD Passed

Voting Results: 100% in favor; 0% opposed

BOD Defeated

The board noted that the decision on framing any key elements would need to come from the group developing the common state social studies standards. NCSS is an active participant in this group, but because of the nature of the project, decisions regarding the process must be made within the context of group member consensus, and not by any one group in particular.

RESOLUTION # 10-04-01

Teaching about anti-Semitism today

Supported by: ATSS/UFT, NY

Co-Sponsored by: New York State CSS, Wisconsin CSS

BE IT RESOLVED that NCSS include in its conference program a workshop or speaker on teaching about current anti-Semitism, violation of a human right and respect and understanding of all religions.

BE IT FURTHER RESOLVED that NCSS include in its publications, material on teaching about current anti-Semitism.

HOD Passed Resolution

Voting Results: 90.91% supported; .09% opposed

BOD Defeated

The board noted that the resolution, although amended, names one form of discrimination and by doing so privileges or prioritizes that form over others. A core value of NCSS and of social studies in general is to "combat discrimination." In addition, various NCSS position statements address anti-discrimination, human rights, and respect for all religions.

NCSS will continue to include speakers and workshops that address human rights and respect and understanding of all religions in the conference program and other venues.

Since this is a vital topic for which members have shown great interest, the board encourages membership, particularly of the communities and affiliated groups, to develop a position statement that clearly articulates NCSS's stance on anti-discrimination without prioritizing any form of discrimination or oppression.

The board directed that its rationale for not approving the resolution be communicated to House of Delegates affiliates, communities and associated groups. The board discussed the possibility of a position statement on the topic.

Courtesy resolutions were also passed in recognition of the service to the social studies community of NCSS President Steve Goldberg, NCSS Past President and Conference Co-chair Peggy Altoff, and the Local Arrangements Committee Co-chairs Dorsee Johnson-Tucker and Chris Elnicki.

Appendix K

Electronic Voting Acknowledgement

Electronic voting in the HOD is provided by *eInstruction*



For more information about products and services: <http://www.einstruction.com>



Appendix L

Delegate Packet Coding Guide

HOD Materials/Forms	Color
Manual	Orange
HOD Evaluation Forms	Goldenrod
Committee Nomination Form	Blue
Nominee info by committee (handed out before session 2)	Light Blue
Revised Resolutions	White
FASSE form	Yellow
2011 Gold and Silver Star Award Winners	Purple
Each One Reach One 2011 Winners	Salmon



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Social Studies**

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